

Date: _____

HON. ROLEN C. PAULINO JR.
City Mayor
Olongapo City

Dear Mayor Paulino:

Greetings!

May we request for your kind assistance and approval for the installation of the following advertisement/announcement:

Purpose of Display: _____

Size (indicate if in feet or meter): _____ m. by _____ m.
_____ ft. by _____ ft.

Quantity: _____ pcs.

Type: Dropdown _____
Horizontal _____

Proposed location: _____

Duration of display: _____

We look forward to your favorable response regarding this matter. Should you have further inquiries, please do not hesitate to contact the undersigned.

Thank you and more power.

Sincerely,

PRINTED NAME OVER SIGNATURE: _____

POSITION: _____

COMPANY/ORGANIZATION: _____

ADDRESS: _____

CONTACT NO.: _____

E-MAIL: _____

1. Streamers may be installed or posted only in designated areas and in compliance with pertinent provisions indicated in the Mayor's Permit.
2. Upon the approval of application, posting of streamers will be carried out by the applicant.
3. Upon expiration of the permit, (and without prior approved renewal) the applicant shall immediately remove its advertising signs. Otherwise, penalty shall be imposed on overdue posting of streamers and may be blacklisted.
4. The City of Olongapo will not be liable for the loss of any posted streamer.
5. Signs shall display or convey only messages or visuals that conform to the public decency.
6. Unauthorized removal – A fine of Five Thousand Pesos (P5,000) and/or imprisonment shall be imposed on persons removing streamers without proper authorization from the City Mayor. The same penalty shall be imposed on persons buying or in possession of illegally removed streamers.
7. All streamers shall be signed by a CPDO representative.

CONFORME
Name and Signature of Applicant